



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***REVISED 06-07-2016**

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: June 2, 2016

SUBJECT: JEFFERSON COUNTY Meetings – Week of June 6, 2016

June 6, 2016 Monday	WI Counties Highway Association Summer Highway Conference Parks Committee	8:00 a.m. 9:30 a.m.	Chula Vista Resort Hwy 13 North, WI Dells Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
June 7, 2016 Tuesday	WI Counties Highway Association Summer Highway Conference Aging & Disability Resource Center Advisory Committee (ADRC)	8:00 a.m. 1:00 p.m.	Chula Vista Resort Hwy 13 North, WI Dells Lake Mills Municipal Building 200 Water St, Lake Mills
June 8, 2016 Wednesday	WI Counties Highway Association Summer Highway Conference	8:00 a.m.	Chula Vista Resort Hwy 13 North, WI Dells
June 9, 2016 Thursday	*Human Resources Committee Zoning Board of Adjustment – Site Inspections Zoning Board of Adjustment – Public Hearing	8:00 a.m. 9:00 a.m. 1:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
June 10, 2016 Friday	*WI River Rail Transit Commission (WRRTC) (Agenda added)	10:00 a.m.	Dane County Highway Garage 2302 Fish Hatchery Rd, Madison
June 11, 2016 Saturday	No Scheduled County Meetings		
June 12, 2016 Sunday	No Scheduled County Meetings		



Agenda

Jefferson County Highway Committee Notice

WI Counties Highway Association (WCHA)

Summer Highway Conference

June 6 – 8, 2016

Chula Vista Resort

Hwy 13 North

Wisconsin Dells, WI 53965

8:00 A.M.

Attendees:

Committee Members: Don Reese-Chairman, Ron Buchanan-Vice Chairman,
Mike Kelly-Secretary, James Braugher, Blane Poulson
Highway Commissioner: William T. Kern

AGENDA TOPICS

WCHA Summer Highway Conference:

Members of the Highway Committee may attend the Wisconsin County Highway Association Summer Highway Conference, at the Chula Vista Resort, Wisconsin Dells, WI. No action will be taken.

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Parks Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

Date: Monday, June 6, 2016

Time: 9:30 a.m.

Committee members: Foelker, Matt
Kelly, Mike
Nass, Steve

Payne, Laura
Tietz, Augie, Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Park Committee minutes for May 2, 2016
6. Communications
7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action on Crawfish River Park Improvements
9. Discussion and Possible Action on Accepting Monetary Donation for Carlin Weld Park
10. Discussion and Possible Action on Town Highway Use Agreements
11. Discussion and Possible Action on Pohlmann Park Silo & Parking Lot
12. Discussion and Possible Action on Camping at Rock River Access Cappie's Landing
13. Discussion on Wisconsin Parks Your Best Investment
14. Discussion on Glacial Heritage Area (GHA) –Friends of GHA
15. Discussion on Upcoming Parks Events
 - a. Brew with a View – June 9th, July 14th, August 25th
 - b. Mason Jamboree – June 25, 2016
16. Discussion on Fundraising for Interurban Trail
17. Review of Financial Statements (April, 2016) and Department Update – Parks Department
18. Review annual meeting calendar and set dates for future Park Committee meetings and future Parks Committee Tour of Jefferson County Parks
19. Adjourn

Next scheduled meetings: Monday, July ??, 2016
Monday, August 1, 2016
Monday, September ??, 2016
Monday, October 3, 2016

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ADRC Advisory Committee Agenda

**Lake Mills Municipal Building
200 Water Street
Lake Mills, WI 53551**

Date: Tuesday, June 7, 2016

Time: 1:00 p.m.

Committee Members: Earlene Ronk, Chair; Carol Battenberg, Ellen Haines, Dan Krause, Russell Kutz, Marcia Bare, Carolyn Niebler & Connie Stengel

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from 5/3/2016
6. Communication
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Discuss and review Candidate for Committee Vacancy - Ellen Sawyers
9. Discuss ADRC Report, Dominic Wondolkowski – ADRC Supervisor
10. Discuss Elder Abuse Day – June 15th
11. Discuss Senior Dining, Speaker Jean Lynch, GWAAR
12. Discuss and review GWAAR Advocacy Updates
 - State Aging and Resource Center Offices Move to the Division of Public Health
 - The Deliver Act
 - Family Care /IRIS 2.0 Update
 - Medicaid Managed Care Regulation Preview
13. Discuss Care Talks Program through the Community Academic Aging Research Network (CAARN)
14. Discuss possible future agenda items
15. Adjourn

Next scheduled meetings:

- July 5, 2016
- August 2, 2016
- September 6, 2016
- October 4, 2016
- November 1, 2016
- December 6, 2016

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Agenda - Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549

Thursday, June 9, 2016 @ 8:00a.m.

Committee Members: James Braughler, Greg David, Jim Mode, Michael Wineke, Lloyd Zastrow

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments Members of the Public who wish to address the Committee on specific agenda items must register their request at this time
6. Approval of May 4, 2016 minutes
7. Communications
8. Discussion and possible action to create a full-time Comprehensive Community Services Facilitator/Transition Specialist position at Human Services
9. Discussion and possible action to implement the reclassification results for the Economic Development Director prior to January 1, per Personnel Ordinance HR0210B, Amendment and Maintenance of the Classification Plan
10. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(b), consideration of employee discipline
Note: The Human Resources Committee will be serving as the Civil Service Grievance Committee during the closed session.
11. Reconvene into open session for consideration and possible action regarding items discussed in closed session and consideration of additional agenda items
12. Review of April, 2016 Monthly Financial Report
13. Report from Human Resources Director:
 - a. May monthly accomplishments and goals
 - b. Vacant position requests
 - c. Emergency Help requests
 - d. Leave of Absence approvals
 - e. Employees provided additional steps or benefits
14. Adjournment

Next scheduled meeting: Tuesday, June 21, 2016 at 8:30am

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

Dale Weis, Chair; Don Carroll, Vice-Chair; Janet Sayre Hoeft, Secretary
Paul Hynek, First Alternate; Aari Roberts, Second Alternate

PUBLIC HEARING *BEGINS AT 1:00 P.M. ON JUNE 9, 2016 IN ROOM 205, JEFFERSON COUNTY COURTHOUSE*

CALL TO ORDER FOR BOARD MEMBERS *IS AT 9:30 A.M. IN COURTHOUSE ROOM 203, PRIOR TO THE HEARING*

SITE INSPECTION FOR BOARD MEMBERS *LEAVES AT 9:45 A.M. FROM COURTHOUSE ROOM 203, PRIOR TO THE HEARING*

1. *Call to Order-Room 203 at 9:30 a.m.*
2. *Roll Call (Establish a Quorum)*
3. *Certification of Compliance with Open Meetings Law Requirements*
4. *Approval of the Agenda*
5. *Approval of March 10, 2016 Meeting Minutes*
6. *Communications and Public Comment*
7. *Site Inspections – Beginning at 9:45 a.m. and Leaving from Room 203*
8. *Public Hearing – Beginning at 1:00 p.m. in Room 205*
9. *Explanation of Process by Board of Adjustment Chair*

**NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT**

NOTICE IS HEREBY GIVEN that the Jefferson County Zoning Board of Adjustment will conduct a public hearing at 1:00 p.m. on Thursday, June 9, 2016 in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. Matters to be heard are applications for variance from terms of the Jefferson County Zoning Ordinance. No variance may be granted which would have the effect of allowing in any district a use not permitted in that district. No variance may be granted which would have the effect of allowing a use of land or property which would violate state laws or administrative rules. Subject to the above limitations, variances may be granted where strict enforcement of the terms of the ordinance results in an unnecessary hardship and where a variance in the standards will allow the spirit of the ordinance to be observed, substantial justice to be accomplished and the public interest not violated. Based upon the findings of fact, the Board of Adjustment must conclude that: 1) Unnecessary hardship is present in that a literal enforcement of the terms of the ordinance would unreasonably prevent the owner from using the property for a permitted purpose or would render conformity with such restrictions unnecessarily burdensome; 2) The hardship is due to unique physical limitations of the property rather than circumstances of the applicant; 3) The variance will not be contrary to the public interest as expressed by the purpose and intent of the zoning ordinance. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** There may be site inspections prior to public hearing which any interested parties may attend; discussion and possible action shall be occur after public hearing on the following:

V1583-16 – Curt & Sarah Pagenkopf: Variance from Section 11.07(d)2 of the Jefferson County Zoning Ordinance to allow construction of a residence at less than the required setbacks to a Town road right-of-way. The site is at **W1580 Rockvale Road** in the Town of Ixonia on PIN 012-0816-2831-004 (2.044 Acres) in an A-3, Agricultural/Rural Residential zone.

V1584-16 – Nancy Hook: Variance from Section 11.03(d)1 of the Jefferson County Zoning Ordinance and 15.04(c) of the Jefferson County Land Division/Subdivision Ordinance to create two A-3 lots using a shared driveway access easement that is not on the lots' frontage. The site is on PIN 022-0613-1812-000 (15.81 Acres) along **US Highway 12** in the Town of Oakland in an A-1, Exclusive Agricultural zone.

V1585-16 – Pamela & Lawrence Tobiasz: Variance from Section 11.04(f)1 of the Jefferson County Zoning Ordinance for reconstruction of a residence at less than the required setback, in an area of the R-1 zoned lot that does not meet minimum lot width. The site is at **W1172 South Shore Drive** in the Town of Palmyra, on PIN 024-0516-2731-013 (0.583 Acre).

10. Discussion and Possible Action on Above Petitions

11. Adjourn

If you have questions regarding these variances, please contact the Zoning Department at 920-674-7113 or 920-674-8638. Variance files referenced on this hearing notice may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

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A digital recording of the meeting will be available in the Zoning Department upon request.

Additional information on Zoning can be found at www.jeffersoncountywi.gov

WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website www.wrrtc.org

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, June 10, 2016 Meeting Agenda
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons
FROM: Mary Penn, WRRTC Administrator

Wisconsin River Rail Transit Commission

Meeting Friday, June 10th, 2016 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

WRRTC's Schedule of Meetings:

2016

January 8
February 5
March 4
April 8
May 6
June 10
July 8
August 5
September 9
October 7
November 4
December 9

NOTE: The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Dane County Highway Building** in Madison, WI.

NOTICE is sent to: County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.
Thank you for your interest and assistance.

To learn more about WRRTC, please visit our website at www.wrrtc.org

Wisconsin River Rail Transit Commission

Meeting - Friday, June 10th, 2016 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

10 minutes estimated | Action Items

1. 10:00 AM **Call to Order** – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Mary Penn
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Penn
4. Action Item. **Approval of Agenda** – Prepared by Penn
5. Action Item. **Approval of draft May 2016 Meeting Minutes**– Prepared by Penn
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Announcements by Commissioners** – No Discussion Permitted

REPORTS & COMMISSION BUSINESS

5 minutes estimated | Update and Action Item

8. **WRRTC Financial Report** – Jim Matzinger, WRRTC Accountant
 - Treasurer's Report for May and Payment of Bills

10 minutes estimated | Update

9. **Wisconsin & Southern Railroad's Report on Operations** – Ken Lucht, WSOR
 - Update on Monthly Maintenance Activities
 - Update on Capital Projects
 - Update on Business Development
 - Update on Office of Commission of Railroads
 - Other Continuing Issues/ Topics

5 minutes estimated | Update

10. **WisDOT Report** – Kim Tollers, Rich Kedzior, WisDOT

5 minutes estimated | Update

11. **WRRTC Correspondence/Communications and Administrator's Report** – Mary Penn, WRRTC Admin.

10 minutes estimated | Discussion & Possible Action

12. **Discussion and Possible Action on Assessment Sharing Agreement** – Mary Penn, WRRTC Admin., Eileen Brownlee, Corp. Counsel

10 minutes estimated | Discussion & Possible Action

13. **Discussion and Possible Action in regard to the Great Lakes Basin Transportation Rail Project** – Alan Sweeney, Chair
14. Action Item. **Adjournment**